SITE OPERATIONS CIRCULAR NO. 1022
Office of the Deputy Superintendent

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date:	May 1, 2012
To:	Principals, Grades 6-12
Subject:	PARENTAL NOTIFICATION OF INSTRUCTION ABOUT HUMAN REPRODUCTION AND SEXUALLY TRANSMITTED DISEASES, INCLUDING HUMAN IMMUNODEFICIENCY VIRUS (HIV)/ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)
Department and/or Persons Concerned:	Principals, Vice Principals, Family Life/Sex Education Teachers, School Nurses, Science Teachers
Due Date:	August 30, 2012
Reference:	Administrative Procedure 4188; Site Operations Circulars 1019 and 1020.
Action Requested:	Arrange for parent preview of materials; send notification letter to parents

Brief Explanation:

Prior to providing instruction in comprehensive sexual health education or HIV/AIDS prevention education, Education Code 51938 requires schools to notify parents of the instruction and to make materials available for parents to review. School districts should notify parents/guardians at the beginning of the school year or at least 14 days prior to instruction. The notice shall address the following:

1. Advise the parent/guardian that written and audio-visual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education are available for examination at the school.

2. Advise the parent/guardian whether the comprehensive sexual health education or HIV/AIDS prevention education will be taught by school district personnel or by outside agencies.

3. Advise the parent/guardian of their right to request a copy of Education Codes pertaining to sex education and HIV/AIDS instruction.

4. Advise the parent/guardian that they may request in writing that their child be exempt from comprehensive sexual health education or HIV/AIDS prevention education.

Parent preview meetings are conducted *by site staff who will be implementing the sex education program*. The meetings can be held in conjunction with Open House or other scheduled school events. Information and materials for the preview are available from the Physical Education, Health and Athletics Department. If a site decides not to hold a formal preview, parents must still be provided an opportunity to review materials prior to class instruction. If you are using programs/materials on sexuality education or HIV/AIDS prevention that is different from the approved District curriculum, material must be approved by the Sex Education Advisory Committee prior to use.

Sample letters to parents/guardians that fulfill the above stated legal requirements are available on the district website at www.sandi.net/depts/sex_ed. Please note that schools cannot require active parental consent for required instruction.

If additional information is needed, please contact Bruce Ward at 619-725-7126.

Bruce Ward
Director Physical Education,
Health and Interscholastic Athletics

APPROVED:

Nellie Meyer

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Deputy Superintendent of Academics

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